## \*\*\*\*FULLY REMOTE OPPORTUNITY\*\*\*\*

DoD SkillBridge Internship
Army Career Skills Program (CSP)
Budget Analyst GS-0560-12
U.S. Customs and Border Protection(CBP)
CBP HQ Acquisition Portfolio Management Directorate (APMD)
Location Negotiable (see below)

<u>IMPORTANT NOTE</u>: This opportunity is only open to Army CSP & DoD SkillBridge participants on active-duty who are <u>AT LEAST 11 MONTHS AWAY from separation</u>. PAY Army CSP & DoD SkillBridge interns receive their active-duty salary during their internship participation. The following link is the GS pay scale IF hired post internship: <a href="https://lnkd.in/extmWT3N">https://lnkd.in/extmWT3N</a>

## **LOCATIONS**

These are FULLY REMOTE internships who MUST be located within driving distance of the following cities:

Washington, DC Indianapolis, IN Minneapolis, MN Chicago, IL Tampa, FL Atlanta, GA

## MAJOR DUTIES AND RESPONSIBILITIES

If selected, you will work under the direct supervision of a seasoned senior budget analyst and be part of a team that includes fellow budget analysts, program analysts, and support contractors. Your duties will include developing and inputting procurement data into various CBP systems, tracking and reporting financial statuses, and analyzing cost data to develop initial program cost projections for our acquisition programs. You will be exposed to operations of our customers that include Human Resources Management, Facilities and Asset Management, Training and Development, and the Office of Finance. You will need to be skilled in meeting with a range of stakeholders, forging productive relationships, and communicating in a positive manner to reach common goals and objectives.

## **HOW TO APPLY**

Email Jeffrey.R.Jack@cbp.dhs.gov with SUBJ: CBP – Army CSP & DoD SkillBridge - Budget Analyst GS-0560-12 – SELECT LOCATION FROM LIST.